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RTU PREVENTIVE MAINTENANCE AGREEMENT

Name			
Billing Address			
City			State
Zip			
Phone Numbers			
Service Address			
MAKE	MODEL #	SERIAL#	
FILTER SIZE(S)			

ALL INSPECTION/MAINTENCE TASKS PER MANUFACTURER SPECS AND ASHRAE 180-2012 TABLE 5-22

QUARTERLY

- | | |
|---|---|
| <ul style="list-style-type: none"> ✓ CHECK RETURN AIR FILTERS. CLEAN OR REPLACE ✓ OUTDOOR HOOD INLET FILTERS CLEAN OR REPLACE ✓ BELT TENSION CHECKED ✓ BELT CONDITION CHECKED ✓ PULLEY ALIGNMENT CHECKED ✓ FAN SHAFT BEARING LOCKING COLLAR TIGHTNESS CHECKED | <ul style="list-style-type: none"> ✓ CONDENSER COIL CLEANLINESS CHECKED ✓ CONDENSATE DRAIN CHECKED ✓ CHECK ECONOMIZER INLET FILTERS CONDITION ✓ CHECK ECONOMIZER DAMPER TRAVEL ✓ CHECK ECONOMIZER GEAR AND DAMPERS FOR DEBRIS AND DIRT ✓ CHECK OUTSIDE AIR HOOD INLET SCREENS AND CLEAN |
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SEASONAL MAINTENANCE – AIR CONDITIONING

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| <ul style="list-style-type: none"> ✓ CONDENSER FAN MOTOR MOUNTING BOLTS TIGHTNESS ✓ COMPRESSOR MOUNTING BOLTS ✓ CONDENSER FAN BLADE POSITIONING ✓ CONTROL BOX CLEANLINESS AND WIRING CONDITION | <ul style="list-style-type: none"> ✓ WIRE TERMINAL TIGHTNESS ✓ REFRIGERANT CHARGE LEVEL ✓ EVAPORATOR COIL CLEANING ✓ EVAPORATOR BLOWER MOTOR AMPERAGE |
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SEASONAL MAINTENANCE – HEATING

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| <ul style="list-style-type: none"> ✓ HEAT EXCHANGER FLUE PASSAGEWAYS CLEANLINESS ✓ GAS BURNER OPERATION | <ul style="list-style-type: none"> ✓ GAS MANIFOLD PRESSURE ✓ HEATING TEMPERATURE RISE |
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BENEFITS OF PREVENTIVE MAINTENANCE

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| <ul style="list-style-type: none"> ✓ ESTABLISHES YOU AS A CITIES 1 PRIORITY CUSTOMER ✓ 10% DISCOUNT ON ALL REPAIRS | <ul style="list-style-type: none"> ✓ MAINTAINS EFFICIENT OPERATION, SAVING ENERGY \$\$\$ ✓ MAINTENANCE LENGTHENS EQUIPMENT LIFE |
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PRICING/MONTH(S) SERVICED

QUARTERLY	\$ _____	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
SEASONAL AIR CONDITIONING	\$ _____	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
SEASONAL HEATING	\$ _____	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
TOTAL FOR YEAR 2 _____	\$ _____	

YOUR ACCEPTANCE

SIGNATURE	PRINTED NAME	DATE
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